



**2009 INTERNATIONAL PRINTED CIRCUIT &
ELECTRONICS ASSEMBLY FAIR**

2009 國際綫路板及電子組裝展覽會
Presented by HKPCA & IPC 由HKPCA 及 IPC聯合主辦

Hotel Reservation Form

Hotel booking procedure

1. Select desired hotel in accordance with the list of hotels in the Exhibitor Manual;
2. Fill the hotel reservation form and fax (86-755) 8288-0091 or email adossz@jl-tour.com it to the hotel booking office;
3. The hotel booking office will return the confirmation by fax or email within 24 hours after receipt;
4. Pay deposit for incidental expenses at the front table of the hotel and handle check-in formalities with production of hotel's confirmation and guest's certificate on the scheduled date;
5. The balance of the room costs should be settled and invoiced with Shenzhen JL Tour at Room 213, Service Area, Second Floor, Exhibition Hall before ending of exhibition;
6. Please fill all of the information required in the check-in form for your smooth check-in;
7. Fill the following form clearly if you intend to book hotel and fax it to Conference and Exhibition Department of Shenzhen JL Tour before **20 November 2009**. Any person booking hotel earlier will be permitted in case rooms are insufficient.
8. Should you have any query, please feel free to contact Ms. Celina Chan at (86-755) 8288-0053/ 8288-0056.

Personal Information

Company			
Address			
Contact person			
Tel		Mobile phone	
Fax		Email	

Hotel Information

Hotel Name									
Name	Check-in / Check-out Date (Please check the box)							Date of return air ticket	Phone number
	29	30	1	2	3	4	5		
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Remark								Pickup or not	

Signature: _____

Date: _____